



2020 Shawnee County Fair – Vendor Registration Form

Stormont Vail Events Center (SVEC) – Exhibition Hall

July 23-26, 2020

Mail completed registration form and entry fee to:
Shawnee County Fair Board
1740 SW Western Ave Topeka, KS 66604
shawneecofairboard@gmail.com
(785) 260-0382

Mail your registration before July 1 to avoid a \$10 late fee.
No entries will be accepted after July 19.
We cannot reserve your space until we receive your entry fee and signed registration form.
All applications are subject to fair board approval.

Business Name: _____ Contact Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

List items for sale/display: _____
Table location requested : (list in order of preference) _____

Entry fees are as follows:

\$50.00 for 1 - 8' table space: []
\$10.00 for electricity (if needed): []
\$10.00 late registration fee (July 2-19): []
Amount enclosed : \$ []

All locations are first come first serve. Please see map for spots.

* * *

Wireless internet is included for the duration of the fair.

Please ask for the password when you check in. We do not guarantee your equipment will work with Stormont Vail Events Center Wireless internet.

* * *

Entry fee is non-refundable. \$30 return check fee.

Sales tax collection and remittance is the responsibility of the crafter/vendor.

* * *

SVEC Security is provided; however,

Vendors are responsible for their own products and equipment.

VENDOR/CRAFTER HOURS:

- Check-in and setup: Thursday, July 23rd from 8:00-10:00 am
Vendors are not required to remain open ALL hours of fair. SVEC doors open at 7am each morning.
Fair open Thursday: 8:00 am - 10:00 pm
Friday: 7:00 am - 10:00 pm *Concert starts at 6:30pm so traffic may be slow.
Saturday: 7:00 am - 10:00 pm *4H Family Fun Night at 6:30pm so traffic may be slow.
Sunday: 7:00 am - 4:00 pm (fair closes following the fashion revue)

The Fair Board reserves the right to refuse entry to vendors and crafters with items that are inappropriate for the fair environment, including (but not limited to) drugs, tobacco/cigarette products (including smokeless/vapor cigarettes), alcohol, firearms and other weapons, profanity, and vulgarity. Pursuant to Kansas State Statute 2-139.

Hold Harmless/Indemnification: The undersigned hereby releases, indemnifies, and agrees to hold harmless the Shawnee County Fair Association, its board and sponsors, Shawnee County Commissioners, Global Spectrum, L.P., and the Stormont Vail Events Center on accounts for all liability, loss, claims, costs and expenses (including attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, loss, cost or expense arising from the Shawnee County Fair (July 23rd-26th, 2020). The undersigned agrees to abide by all rules set forth by the Shawnee County Fair Association and all pertinent laws, codes, and regulations of municipal or other authorities having jurisdiction over the exhibit facility. Contractor shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from the Shawnee County Fair.

The contractor shall provide a certificate of insurance, if applicable to your business, to the Shawnee County Fair Association. Such Contractor shall name Shawnee County Fair Association as an Additional Insured.

By signing below I state that I have read and fully agree to be bound by the guidelines and information of this application and that the information I have provided is accurate and current.

Signature: _____ Date: _____

Office use only: